

**CITY OF LOS ANGELES**  
INTER-DEPARTMENTAL CORRESPONDENCE

Date: September 21, 2021

To: The City Council

From: Matthew W. Szabo, City Administrative Officer *Paul Anand for*

Subject: **ESTABLISHMENT OF SALARY FOR THE NEW CLASS OF EXECUTIVE DIRECTOR, YOUTH DEVELOPMENT DEPARTMENT – ORDINANCES AMENDING LOS ANGELES ADMINISTRATIVE CODE SECTIONS 4.61 AND 4.321**

**RECOMMENDATIONS**

The City Administrative Officer (CAO) recommends the following actions by the City Council and Mayor:

1. That the City Council, subject to the approval of the Mayor, adopt:
  - A. The attached ordinance, approved as to form and legality by the City Attorney, which amends the Los Angeles Administrative Code Section 4.321 to add the new non-represented classification of Executive Director, Youth Development Department (Code 9226) to the list of General Manager Positions; and,
  - B. The attached ordinance, approved as to form and legality by the City Attorney, which amends the Los Angeles Administrative Code Section 4.61 by adding the Executive Director, Youth Development Department (Code 9226) to the list of General Managers and assigning the appropriate M-Range.
2. That the City Council authorize the City Controller and the CAO to correct any clerical errors, or, if approved by the City Attorney, any technical errors in the above ordinances.

**SUMMARY**

At its meeting on September 8, 2021, the Executive Employee Relations Committee approved the Mayor's recommendations to establish the salary for the new non-represented class of Executive Director, Youth Development Department (Code 9226) at Salary Range M-7 (\$143,132 - \$253,817). Accordingly, the ordinances submitted herein establish the salary for and add the class of Executive Director, Youth Development Department to the list of

General Manager Positions in Los Angeles Administrative Code Sections 4.61 and 4.321, respectively. This new class has been adopted by the Civil Service Commission and created at the request of the City Council in the establishment of the new Youth Development Department.

**FISCAL IMPACT**

The General Fund is not impacted by this action. Funds have been budgeted in the 2021-2022 Adopted Budget for the Youth Development Department.

*MWS:PAG:AB:0722034*

Attachments